



Internal Audit Officer – Position Profile

Universal Life is looking to hire a high caliber individual for the position of Internal Audit Officer at its Head offices in Nicosia. The right incumbent will be part of the Internal Audit Department and will report directly to the Group Internal Auditor.

Main Responsibilities

- Assist in the preparation of the Annual Audit Plan
- Assess the adequacy and effectiveness of the internal control system by carrying out internal audit engagements
- Assess compliance with laws, regulations, policies and procedures
- Arrive at internal audit recommendations in order to address the risks identified
- Communication of findings
- Drafting comprehensive reports

Requirements

- A University degree preferably in Economics/Accounting/Finance or any other field
- At least 3 years of experience in a similar position
- Relevant professional qualification (CIA / ACCA etc.) will be considered as an advantage
- Excellent knowledge of the Greek and English Languages both oral and written
- Very good knowledge of MS Office
- A strong IT Knowledge will be considered as an advantage
- Analytical/critical thinking
- Business acumen
- Excellent communication skills
- Ability to work effectively and efficiently within a team
- High levels of professionalism and ethical standards
- Initiative, Self-motivation and the ability to work within tight deadlines
- Excellent interpersonal skills

Reward package

The Company offers an attractive remuneration package based on the candidate's experience and qualifications plus other benefits like 13th Salary, Pension Fund and membership to the following Group Schemes which are offered by the Company to its permanent staff:

- Life Insurance (60 x gross monthly salary)
- Health Insurance

Interested applicants must complete the online application form at <https://career.unilife.com.cy/> by **08/5/2022**

All applications will be treated in strict confidence.



UNIVERSAL LIFE

Who we are

Universal Life was the first insurance company founded in Cyprus after the enactment of the local insurance legislation in 1970 with the vision to assist in the development of the life insurance industry on the island. Having completed five decades of contribution to the Cypriot economy and its society in general, Universal Life has made its name synonymous with life and health insurance in Cyprus. Today, Universal Life is one of the largest insurance companies in Cyprus, possessing a special place in Cyprus services sector. We are proud of having been certified by the Gender Equality Certification Body for the Implementation of Good Practices on Gender Equality in the Work Environment which aim at the creation of a healthy working environment, that respects the diversity of the personnel, ensures equal opportunities for all its people and promotes the improvement of their living standards as well as their continuous improvement, strengthening and development.

Universal Life is an employer of choice for aspiring and accomplished professionals, and was the first Insurance Company in Cyprus to attain the Great Place to Work® certification reflecting the Company's aim to create an exceptional, high performing workplace where its employees thrive, grow and feel trusted and valued.